

Swiss Society for Sports Psychiatry and Psychotherapy (SSSPP)

STATUTES

I. Name, headquarters, and purpose

A. Name

1. The Swiss Society for Sports Psychiatry and Psychotherapy (SSSPP) - also known under this name for international correspondence purposes - is an association according to article 60 ff. of the Swiss Civil Code (ZGB) for an indefinite period.

B. Headquarters

2. The headquarters of the SSSPP is at the place of residence of the President. If the president's place of residence is outside Switzerland, the headquarters of the SSSPP is Romanshorn, Switzerland.

C. Purpose

3. The purpose of the SSSPP is to promote sports psychiatry and psychotherapy over the life span (of persons concerned) in Switzerland.

4. The SSSPP aims to institutionalize, promote, evaluate and certify professional training, further education and training in the field of sports psychiatry and psychotherapy over the lifespan.

5. The medical members of the SSSPP are responsible for:

- the issuing and revision of the programs for certificates of proficiency in accordance with the current further training regulations of the Swiss Medical Association (FMH)
- The certification of the necessary further and advanced training activities to achieve and maintain the association's certificate of competence in compliance with quality assurance principles
- the award of the SSSPP certificate of competence.

6. The SSSPP promotes the cooperation with professional societies and professional organizations as well as the comprehension and recognition among sponsors and political authorities regarding the importance of sport and exercise for mental health. It supports sport psychiatric and psychotherapeutic research and teaching as well as prevention and health education.

II. Membership

A. Basic considerations

7. Natural and juristic persons can be accepted as members of the SSSPP.

B. Member admission

8. The admission requires a written application, which includes the wish to become a member of the SSSPP and to recognize the statutes. The decision to accept or reject an application is made by the majority of the members of the executive committee present. The candidate will be informed in writing of the decision. The application for admission can be refused without giving reasons.

9. Natural persons and institutional members can be accepted directly by the executive committee. The application for admission can be refused without giving reasons.

III. Member categories

A. Ordinary members

10. Ordinary members are natural persons who, as specialists in adult or child and adolescent psychiatry and psychotherapy, are interested and committed to sports psychiatry and psychotherapy. Ordinary members have the right to vote and elect in the general assembly. The members can be organized through regional, specialist and / or working groups.

B. Extraordinary Members

11. Extraordinary members can be natural persons

- who have not yet completed their medical studies or
- have not yet achieved the specialist title in psychiatry and psychotherapy or child and adolescent psychiatry and psychotherapy, or
- who are specialists in psychiatry and psychotherapy working abroad or
- who are former full members who have given up their professional activity.

Extraordinary members have voting rights in the general assembly, but no (passive) voting rights.

C. Sponsoring Members

12. Sponsoring members can be natural persons

- who cannot be extraordinary members and wish to promote and support the SSSPP economically and ideally.

Sponsoring members have neither voting nor election rights in the general assembly. They may take part in the general assembly.

D. Honorary Members

13. The general assembly can propose persons for honorary membership at the suggestion of the executive committee based on special merits for the SSSPP or sport psychiatry. Honorary members who were not previously members of the SSSPP have no voting or election rights. They retain their previous formal membership status.

Honorary members without previous membership of the SSSPP may take part in the general assembly or send a representative from their ranks to the general assembly without voting rights but having the right to be heard upon request.

E. Institutional Members

14. Institutional members are juristic persons who are active in psychiatric and psychotherapeutic care and who advocate or support the SSSPP. who want to support the SSSPP financially and ideally. Institutional members have the right to send a delegate to the general assembly, who has voting rights in the general assembly, but no (passive) right to vote.

F. Directory of Members

15. The SSSPP maintains a list of members for the purpose of organizing the association. Membership assumes acceptance of (electronic) data processing for the purposes of the association. The applicable data protection regulations must be observed.

IV. Resignation, cancellation, and exclusion

A. Basic considerations

16. Withdrawal from the SSSPP is possible with six months' notice to the end of December. It is to be addressed to the executive committee of the SSSPP and must be done in writing.

B. Removal from the list of members

17. Members who do not pay the statutory fees or the fees set by the general assembly can be deleted from the list of members by a decision of the executive committee.

C. Exclusion by the executive committee

18. The executive committee can expel a member with a majority of two thirds of the members of the executive committee present. The member excluded by the executive committee can submit an appeal at the general assembly within 30 days of the announcement of the exclusion. The general assembly decides on the exclusion with a simple majority of the voting members, without giving reasons.

D. Loss of claims

19. Resigned, deleted or excluded members lose any claim to the association's assets and all membership rights. The obligation to fulfil existing obligations towards the association remains upon termination of membership.

V. Membership fees

A. Determination

20. The annual membership fees are set by the general assembly.

B. Amount of membership fees

21. The annual membership fees are CHF 100 for natural and CHF 1,000 for juristic persons (institutional members). Fees are to be paid by until March 31 of the fiscal year. When joining within 6 months before the end of the association's fiscal year, half of the membership fee must be paid.

22. Ordinary members are to pay the full annual fee, extraordinary members and supporting members are to pay half of the regular annual fee, honorary members do not pay any membership fee.

C. Liability and fiscal year

23. The association's assets are exclusively liable for the financial liabilities of the SSSPP.

24. The accounting year is the calendar year.

VI. Organs

A. The organs of the association

25. The organs of the association are:

- the general assembly
- the executive committee
- the executive
- the secretary
- the auditors.

B. The general assembly

26. The general assembly is the highest organ of the association. It is convened by the executive committee at least once a year. A fifth of the association members call a general meeting at any time.

27. The invitation must be in writing (letter or email) and must have been sent with an agenda at least four weeks before the date of the general meeting. An agenda item may only be voted on if it has been submitted and delivered on time.

28. The tasks of the general assembly are:

- Decisions on all matters that are neither assigned to the executive committee nor to the other organs (so-called association resolutions)
- Admission and exclusion of members
- Election of the executive committee and possibly other organs
- Supervision of the activities of all organs
- Dismissal of the board of directors and the other organs at any time.

29. Resolutions are passed with a majority vote of the voting members present. Eligibility to vote also exists whilst absent from the general assembly, provided that a written declaration is available to accept an office. If all members agree to an application in writing, this has the same effect as a resolution of the general assembly.

30. If the general assembly decides on a legal transaction or a legal dispute between a member or his relatives, Article 68 of the Swiss Civil Code regulates the right to vote.

C. The executive committee

31. The executive committee consists of at least two people. The president and other members of the executive committee are elected by the general assembly and must be full members of the SSSPP.

32. The various language regions should, if possible, be proportionally represented on the executive committee. The same applies to the various age groups (child and adolescent, adult and geriatric psychiatry), as well as to academic-hospital physicians, non-academic-hospital physicians and independent or resident physicians.

33. The association's executive committee has the duty to conduct the association's business in accordance with the statutes. The mandate of a member of the executive committee is three years. A member of the executive committee can be re-elected.

34. The executive committee elects a vice-president, a secretary and a cashier from among its members. It is possible for the president or vice-president to have a personal union with the other positions of the executive committee. If the circumstances so require, this can also be done provisionally.

35. The following departments should be operated, the respective department heads are part of the board:

- Research and teaching
- adult psychiatry
- Child and adolescent psychiatry
- geriatric psychiatry.

36. In addition, the executive committee constitutes itself. Its organization and working modus are laid down in the business regulations. These business regulations are to be made available to the association members in their current form.

37. The executive committee has all competences unless they are assigned to another body. The tasks of the executive committee include

the annual preparation of a budget and its submission to the general assembly for approval

- the regulation of signature authorizations
- the admission, deletion, and exclusion of members
- the implementation of the resolutions of the general assembly
- the accreditation and control of regional, specialist and working groups
- the organization of events, e.g., the general assembly
- the establishment of guidelines for professional development and advanced training
- the issuing and revision of the programs for certificates of proficiency in accordance with the current training regulations of the Swiss Medical Association (FMH)
- the issuing of the certificates of achievement and the processing of appeals in connection with the certificates of achievement
- the award of the SSSPP certificate of competence

- the certification of the necessary postgraduate education and continuing education events to achieve and maintain the certificate of competence (in accordance with the principles of) quality assurance
- the establishment of regulations regarding quality assurance, quality promotion and sanctions
- the accreditation of continuing education institutes and facilities
- the recognition of continuing education and training offers of other professional societies
- the constitution of commissions in connection with matters relating to the certificate of proficiency.

38. The members of the executive committee meet at regular intervals. The frequency should be based on the requirements. The executive committee keeps minutes of its meetings.

39. The executive committee has a quorum if at least half of the board members is present.

40. The decisions of the executive committee are made with a simple majority of the members present. In the event of a tie, the president has the casting vote. Decisions regarding the exclusion of a member must be made with a two-thirds majority of present members of the executive committee.

41. The executive committee of directors can set up special commissions for certain tasks.

D. The management board

42. The management board of the SSSPP consists of the president, the vice-president, the secretary, and the cashier. The management board can call in other people to carry out their duties.

43. The management board directs the business of the SSSPP and represents it externally. It has all competencies, provided they are not assigned to another body.

44. The management board manages the association, in particular the bookkeeping of income, expenditure and the financial situation. This information is to be presented to the board of directors and to the general assembly for the annual general assembly for inspection at any time.

45. The management board monitors the activities of any special commissions and – insofar as existent - the secretariat and its organization.

E. The secretariat

46. The SSSPP can maintain a permanent secretariat. This conducts the general secretarial business and guarantees the membership services.

F. The Auditors

47. The general assembly elects two auditors from the full members for the coming fiscal year, except when the conditions of Art. 69b the Swiss Civil Code (ZGB) (the passages concerning auditors) are satisfied. The auditors can be re-elected; they cannot be members of the board. They check the annual accounts and submit a written report on the result to the

general assembly. The auditors propose the discharge or non-discharge of the board at the annual general assembly.

VIII. Dissolution and liquidation

48. The SSSPP can be dissolved by the general assembly with a simple majority.

49. The dissolution and liquidation are carried out by the executive committee, unless the general assembly decides otherwise.

50. Any surplus assets must be used to promote the purpose of the association. The specific purpose is determined by the general assembly.

IX. Final provisions

51. The first statutes of the association were approved on the occasion of the founding meeting on March 29, 2019 in Münchenbuchsee, Switzerland.

52. If any individual provisions of the Articles of Association should be or become invalid, this shall not affect the validity of the remaining provisions.

The German text of the statutes is considered the original text.

Münchenbuchsee, March 29, 2019

Updated on May 18, 2020

Dr. med. Malte Christian Claussen

Dr. med. Carlos Gonzalez Hofmann

Dr. med. Christian Imboden

Prof. Dr. med. Erich Seifritz

PD Dr. med. Dr. phil. Ulrich Hemmeter